

Work Session - May 7, 2012

Mayor Grenier opened the Work Session at approximately 7:42 p.m.

The Mayor reminded Council that the Charter states for the budget a 2/3 vote is needed for any additions to a line item would be 5 out of 7 for tonight and reductions need only a general vote. Some of the departments have not changed so only the changes will be reflected tonight. This budget was updated according to the exchanges and discussions Council had. The net effect of the public hearing without reinstating the cut positions, some additions to the nursing program and reduction to the Board of Education add up for a 75 cent tax increase. The Mayor stressed that what is presented at the public hearing is not the final document but part of the legal process that needs to be followed per the City Charter.

The City Manager said all of this is to try to get to that \$32.45 tax rate that Council talked about at the last meeting and that does not count the change in possible assessments.

REVENUES

01-361 HEALTH DEPARTMENT:

604-0010 - Nursing Add \$100,000

604-0012 - Medicare Reimbursement Add \$86,000 for a new total of \$300,000

604-0013 – AV Homecare delete \$21,000

01-364 POLICE DEPARTMENT:

602-0000 – Miscellaneous Revenue Add \$15,000

01-373 OTHER REVENUE:

602-0000 – Primex Return of Insurance Contribution Add \$40,000 for a new total of: \$50,000

603-0000 – Newmarket Tax Credit for Downtown renovation Add \$100,000

01-346 SCHOOL REVENUE

402-0000 – Medicaid Reimbursement Add \$60,000

UFB Add \$380,000 for a new total of: \$1,180,000.00

According to the City Manager, Council previously discussed leaving the deleted positions from his budget out of it hoping the school operating surplus would give enough additional money to put those positions back in.

Councilor Otis moved with a second by Councilor Higbee to accept the increases to the Revenues. Roll call: all yes votes by Councilors Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier.

Councilor Rozek asked about the proposed budget where it was discussed about a seventy-five cent increase and the current assessed values that the City Manager said he had to guess at it. He wanted to know if the City Manager has any idea what he expects the number is? The City Manager replied yes, in guessing it is six million dollars in value with three million in residential and three million in utilities or about a \$200,000 increase in expenses and reduction in revenues which is about 44-45 cents.

EXPENSES:

01-402 ADMINISTRATION

402 Increases:

108-0000 – Salaries Mgt. Positions	+ 4,442.53	new total: 226,569.16
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114-0000 – Salaries Admin Support	+ 2,678.15	new total: 172,665.99
114-7000 – Salaries Code Enforcement	+ 1,228.39	new total: 62,648.14
115-0000 – Salaries Longevity	+ 942.46	new total: 4,565.38
711-0000 – Workers Compensation	+ 87.22	new total: 4,535.01
714-0000 – Social Security	+ 710.80	new total: 35,683.32

Councilor Rozek moved with a second by Councilor Otis to accept account 402 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier.

402 Decreases:

709-0000 – Health Insurance	- 58,480.71	new total: 135,949.00
710-0000 – Group Life & Disability Ins.	- 178.56	new total: 2,631.24
713-0000 – Retirement	- 397.74	new total: 37,827.25

Vote to reduce account 402 moved by Councilor Ducharme, second by Councilor Rozek. All yes.

Councilor Rozek moved second by Councilor Ducharme to accept the new 402 total of \$1,046,453.51. So moved, the motion carried.

New 402 Administration budget total: \$1,046,453.51

01-404 CITY HALL & OTHER BUILDINGS

404 Increases:

116-0000 – Salaries Janitor	+ 1,341.88	new total: 18,374.12
711-0000 – Workers Compensation	+ 56.36	new total: 771.71
714-0000 – Social Security	+ 102.65	new total: 1,405.62
715-0000 – Unemployment Compensation	+ 13.80	new total: 81.00

Councilor Rozek moved with a second by Councilor Otis to accept the new 404 total of \$54,922.45

Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier and to accept the new 404 City Hall & Other Buildings total: 54,922.45

01-406 PROPERTY & LIABILITY INSURANCE

406 Reductions:

705-0000 – Prop & Liability Insurance City	- 16,653.00	new total: 114,847.00
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Vote to reduce account 406 moved by Councilor Rozek second by Councilor Otis and to accept the new 406 Property & Liability Insurance total: 181,960.00

01-421 FIRE DEPARTMENT

421 Increases:

108-1000 – Salaries Fire Chief	+ 1,335.78	new total: 68,124.58
109-2000 – Salaries Fire Asst Chief	+ 1,131.52	new total: 57,707.52
110-1000 – Salaries Clerk Typist	+ 236.08	new total: 12,040.08
129-2000 – Salaries Longevity Pay	+ 17.51	new total: 16,142.76
711-0000 – Workers Comp	+ 186.35	new total: 78,579.86
713-2000 – Retirement	+ 568.74	new total: 260,956.93
714-0000 – Social Security	+ 54.10	new total: 17,608.31
715-0000 – Unemployment Comp	+ 1.13	new total: 1,335.83

Councilor Rozek moved with a second by Councilor Otis to accept account 421 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier.

421 Reductions:

709-0000 – Health Insurance	- 7,659.28	new total: 324,062.00
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Vote to reduce account 421 moved by Councilor Rozek second by Councilor Ducharme and to accept the new 421 Fire Department total: 1,965,086.11

01-430 PUBLIC WORKS

430 Increases:

112-5000 – Salaries Asst Foreman	+ 1,244.38	new total: 42,449.18
112-6000 – Salaries Asst Foreman Eqmnt	+ 1,244.38	new total: 42,449.18
112-7000 – Salaries Asst Foreman Sewer	+ 622.19	new total: 21,224.59

Councilor Rozek moved with a second by Councilor Otis to accept account 430 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier.

430 Reductions:

117-5000 – Salaries OT Winter	- 4,563.41	new total: 44,992.91
164-2000 – Salaries Gen Maint	- 37,891.78	new total: 353,013.02
180-0000 – Longevity	- 25.00	new total: 8,125.00
242-1000 – Clothing Allowance	- 400.00	new total: 5,600.00
709-0000 – Health Insurance	- 3,976.50	new total: 218,714.50
710-0000 - Group Life/A&S	- 201.36	new total: 3,220.80
711-0000 – Workers/Unemploy Comp	- 1,327.22	new total: 34,203.28
712-0000 – Retirement	- 3,464.49	new total: 64,690.12
714-0000 – Social Security	- 3,325.16	new total: 57,559.47

Vote to reduce account 430 moved by Councilor Rozek second by Councilor Otis and to accept the new 430 Public Works total: 1,614,818.12

01-431 ENGINEERING

431 Increases:

108-1000 – Salaries Engineer	+ 4,407.40	new total: 71,777.44
114-1000 – Salaries Account Clerk	+ 251.47	new total: 12,825.07
711-0000 – Workers/Unemploy Comp	+ 70.35	new total: 3,655.10
713-0000 – Retirement	+ 123.85	new total: 6,316.41
714-0000 – Social Security	+ 126.90	new total: 6,472.09

Councilor Rozek moved with a second by Councilor Otis to accept account 431 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier.

431 Reductions:

710-0000	- 4,248.81	new total: 13,135.00
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Vote to reduce account 431 moved by Councilor Ducharme second by Councilor Higbee and to accept the new 431 Engineering total: 115,164.92

01-436 SOLID WASTE

436 Increases:

650-5100 – Health Insurance	+ 3,697.00	new total: 88,091.00
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Councilor Rozek moved with a second by Councilor Otis to accept account 436 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier.

436 Reductions:

436-0000 – Clothing Allowance	- 400.00	new total: 2,400.00
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Vote to reduce account 431 moved by Councilor Ducharme second by Councilor Higbee and to accept the new 436 Solid Waste total: 762,734.71

01-460 SCHOOL OPERATING BUDGET

460 Reduction	- 450,000	new total: <u>16,761,124.00</u>
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Vote to reduce account 460 moved by Councilor Rozek second by Councilor Theberge and to accept the new 460 School Operating Budget total: 16,761,124.00

01-440 HEALTH

440 Increases:

108-1200 – Salary Health Officer	+	481.56	new total:	24,559.64
114-1200 – Salaries Account Clerk II	+	9,902.69	new total:	33,246.63
142-5200 – Salaries PH Nurses	+	76,837.44	new total:	176,870.10
150-0000 – Longevity	+	1,093.76	new total:	2,306.78
790-0000 – Health Insurance	+	15,069.89	new total:	47,839.00
711-0000 – Workers Comp	+	3,840.78	new total:	5,621.22
713-0000 – Retirement	+	6,285.53	new total:	17,346.55
714-0000 – Social Security	+	4,793.48	new total:	16,602.61
715-0000 – Unemployment Comp	+	78.55	new total:	595.38

Councilor Rozek moved with a second by Councilor Ducharme to accept account 440 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier and to accept the new 440 Health Budget total: 475,131.46

01-441 WELFARE

01-441 Increases:

108-0000 – Salaries Administrator	+	481.56	new total:	24,559.64
114-0000 – Salaries Secretary	+	109.01	new total:	11,118.54
180-0000 – Longevity	+	6.26	new total:	319.28
711-0000 – Workers Comp	+	1.42	new total:	85.63
713-0000 – Retirement	+	52.52	new total:	3,167.78
714-0000 – Social Security	+	87.73	new total:	2,795.88

Councilor Ducharme moved with a second by Councilor Theberge to accept account 441 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier.

01-441 Reductions:

709-0000 – Health Insurance	-	507.11	new total:	3,834.00
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Vote to reduce account 441 moved by Councilor Rozek second by Councilor Higbee and to accept the new 441 Welfare total: 124,421.78

01-449 PARKS

01-449 Increases:

709-7500 – Health Insurance	+	3,697.00	new total:	31,082.00
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Councilor Ducharme moved with a second by Councilor Higbee to accept account 449 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier and to accept the new 449 Parks total: 206,392.76

01-450 RECREATION

01-450 Increases:

109-1500 – Salaries Rec Programmer	+	581.24	new total:	29,643.18
116-2500 – Salaries Playground pers.	+	6,000.00	new total:	12,000.00
150-0000 – Salaries Longevity	+	208.72	new total:	644.65
000-0000 – Salaries Custodial	+	4,692.98	new total:	4,692.98
711-0000 – Workers Comp	+	206.97	new total:	700.44
713-0000 – Retirement	+	51.92	new total:	2,647.73
714-0000 – Social Security	+	441.57	new total:	3,804.44
715-0000 – Unemp Comp	+	13.80	new total:	148.20

Councilor Rozek moved with a second by Councilor Theberge to accept account 450 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier.

01-450 Reductions:

709-0000 – Health Insurance - 4,248.81 new total: 13,135.00

Vote to reduce account 450 moved by Councilor Rozek second by Councilor Ducharme and to accept the new 450 Recreation total: 111,812.43

01-451 LIBRARY

01-451 Increases:

108-0000 – Salaries Head Librarian	+	176.21	new total:	44,686.73
109-0000 – Salaries Library Clerk	+	199.11	new total:	20,364.71
113-0000 – Salaries Child Librarian	+	407.58	new total:	20,791.68
114-0000 – Salaries PT Clerks	+	343.96	new total:	17,541.95
166-0000 – Salaries Custodian	+	57.51	new total:	2,933.11
180-0000 – Salaries Longevity Pay	+	347.54	new total:	1,238.99
711-0000 – Workers Comp	+	6.80	new total:	373.71
713-0000 – Retirement	+	164.54	new total:	7,640.28
714-0000 – Social Security	+	170.75	new total:	8,312.27

Councilor Remillard moved with a second by Councilor Otis to accept account 451 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier.

01-451 Reductions:

709-0000 – Health Insurance - 5,066.81 new total: 20,803.00

Vote to reduce account 451 moved by Councilor Rozek second by Councilor Theberge and to accept the new 451 Library total: 169,193.50

01-470 CITY DEBT SERVICE

01-470 Reductions:

813-0005 – CIP Bond Principal 5M	-	504,405.86	new total:	450,579.14
814-0005 – CIP Bond Interest	-	11,545.32	new total:	118,755.68

Vote to reduce account 470 moved by Councilor Theberge second by Councilor Rozek and to accept the new 470 City Debt Service total: 1,458,570.99

01-480 CITY CAPITAL IMPROVEMENT PROJECTS

01-480 Increases:

932-9716 – CI IN Cruiser Cameras	+	5,000.00	new total:	5,000.00
907-0004 – Bickford Place Cameras	+	15,000.00	new total:	15,000.00

Councilor Rozek moved with a second by Councilor Higbee to accept account 480 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier.

01-480 Reductions:

932-0021 – CI Leather Gear	-	9,000	new total:	0
932-0007 - CI PD Ballistic Vests	-	8,775	new total:	0

Vote to reduce account 480 moved by Councilor Rozek second by Councilor Theberge and to accept the new 480 City Capital Improvement Projects total: 463,600.00

60-432 SEWER FUND

60-432 increases:

112-3300 – Foreman	+	622.19	new total:	21,224.59
117-3300 – Salaries OT	+	4,563.41	new total:	10,908.01
152-3300 – Salaries Sewer Crew	+	37,891.78	new total:	194,996.26
179-2300 – Salaries Chief Operator	+	1,161.47	new total:	59,235.07
180-2300 – Sal Assist Oper/Chemist	+	868.19	new total:	44,277.79

180-2301 – Longevity Plant	+	340.10	new total:	2,420.06
180-3300 – Longevity Sewer Crew	+	550.00	new total:	2,675.00
242-2300 – Pollution Clothing	+	200.00	new total:	2,400.00
242-3300 – Clothing Allowance	+	400.00	new total:	1,600.00
710-3300 – Group Ins Sewer Crew	+	201.36	new total:	1,051.44
711-2300 – Workers/Unemp Comp Plant	+	39.54	new total:	5,913.49
711-3300 - Workers/Unemp Comp Swr Crw	+	1,440.67	new total:	9,885.88
713-2300 – Retirement Plant	+	212.94	new total:	24,658.10
713-3300 – Retirement Sewer Crew	+	3,821.08	new total:	20,222.74
714-2300 – Social Security Plant	+	181.29	new total:	22,841.00
714-3300 – Social Security Sewer Crew	+	3,635.15	new total:	18,138.21
716-3300 – Prop Damage & Liability	+	16,653.00	new total:	16,653.00

Councilor Ducharme moved with a second by Councilor Rozek to accept account 60-432 increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier.

60-432 Reductions:

709-2300 – Health Ins Plant	-	5,951.22	new total:	56,705.00
709-3300 – Health Ins Sewer Crew	-	1,918.50	new total:	63,560.50

Vote to reduce account 60-432 moved by Councilor Ducharme second by Councilor Rozek and accept the new 60-432 Sewer User total: 1,347,607.89

AIRPORT

65-480-000-0009 CIP: Replace Jet A Tank	new total:	11,150
65-490-335-0009 CI: Replace Jet A Tank	new total:	138,850

Councilor Remillard moved with a second by Councilor Rozek to accept the Airport account increases. Roll call: Yes by Councilor Remillard, Otis, Ducharme, Higbee, Rozek, Theberge and Mayor Grenier and to accept the new Airport total: 373,163.42

Councilor Remillard requested sheets reflecting all changes before any budget meeting to allow Council to see the changes be able to follow along during the meeting.

There being no further business for the Work Session, Councilor Remillard moved with a second by Councilor Ducharme to adjourn the Work Session. So moved, Mayor Grenier declared the Work Session adjourned at approximately 9:34 p.m.

A True Record, Attest:
Debra A. Patrick, CMC
City Clerk